



REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various IT Equipment for the Office of the President (OP)**

Approved Budget Cost: **PHP 236,600.00**

Purchase Request No.: **PR 25-01-021**

Closing Date: **February 18, 2025 9:30 AM**

Description:

1.) Two (2) unit of OFFICE DESKTOP

Specification:

.Processor: 12M Cache, UP TO 4.3GHz (or higher)

.Motherboard: Highly rated (branded) compatible motherboard

.Memory: 8GB DDR4 or higher

.Graphics: 2 GB DDR3 or higher

.Storage: at least 256GB SSD + 1TB SATA HDD

.Display: at least 21.5" LED Monitor

.Connectivity: WiFi, Bluetooth, Ethernet, Thunderbolt (optional), HDMI

.I/O Ports: USB ports 2.0, USB 3.0, Audio Jacks, VGA, LAN

.Accessories: Combo USB keyboard and mouse with pad, UPS with built-in AVR 720 VA or higher

.With latest licensed OS (64 bit Pro version)

.With latest proprietary Office application installed

2.) Four (4) pcs of HARD DRIVE 2TB,

2 TB SSD (Shockproof)

3.) Two (2) pcs of WEB CAM

Specification:

.Full HD 1080p at 30 fps

.With built-in noise-canceling microphone

.USB type

.With versatile clip

4.) Four (4) pcs of HEADSET

Specification:

.Built-in controls for volume and muting

.adjustable headband

.with noise cancelling feature

.Connector: 3.5mm headphone jack / USB Stereo

.Speaker frequency response: 20 Hz to 20 kHz

.Microphone frequency response: 100 Hz to 10 kHz

.Cable: at least 1.5 m

5.) Five (5) pcs of UPS with built-in AVR

1000VA

6.) Two (2) set of Wireless Optical Mouse with mousepad

7.) Four (4) pcs of USB Wired Optical Mouse

8.) Four (4) pcs of HDMI cable

10 meters



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE FOR GOODS
Normal Road, Baliwasan Zamboanga City
Telefax.: 062-991-1771 loc 1003
www.wmsu.edu.ph



9.) *Four (4) pcs of HDMI cable
5 meters*

10.) *Four (4) pcs of HDMI cable
3 meters*

11.) *Two (2) unit of 3-IN-1 MULTIFUNCTION PRINTER
Specifications:
. Function: Print, Scan, Copy
. Continuous Ink Supply System*

12.) *One (1) unit of MULTIFUNCTION INK TANK PRINTER
Specifications:
. Copy, Print, Scan, Fax
. ADF Capability
. Bi-directional printing
. Print Speed: (Black) up to 33ppm; (Colour) up to 15ppm
. Maximum Copy Resolution: at least 600 x 600 dpi
. Maximum Copy Size: Legal
. Scanner Type: Flatbed colour image scanner
. Maximum Scan Area: 216 x 297 mm (8.5 x 11.7")
. Scanner Resolution: at least 1200 x 2400 DPI
. Network: Ethernet, WI-FI IEEE 802.11b/g/n & Wi-Fi Direct*

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before **February 18, 2025 9:30 AM** at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bac@wmsu.edu.ph) or through facsimile at (062) 991-1771 loc 1003
For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: **25-01-021**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **FEB 18 2025** at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
 - 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
 - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
 - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
 - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	2	unit	OFFICE DESKTOP Specification: .Processor: 12M Cache, UP TO 4.3GHz (or higher) .Motherboard: Highly rated (branded) compatible motherboard .Memory: 8GB DDR4 or higher .Graphics: 2 GB DDR3 or higher .Storage: at least 256GB SSD + 1TB SATA HDD .Display: at least 21.5" LED Monitor .Connectivity: WiFi, Bluetooth, Ethernet, Thunderbolt (optional), HDMI .I/O Ports: USB ports 2.0, USB 3.0, Audio Jacks, VGA , LAN .Accessories: Combo USB keyboard and mouse with pad, UPS with built-in AVR 720 VA or higher .With latest licensed OS (64 bit Pro version) .With latest proprietary Office application installed. 49,900.00/unit.	P99,800.00		
2.	4	pcs	HARD DRIVE 2TB, 2 TB SSD (Shockproof). 10,000.00/pcs.	P40,000.00		
3.	2	pcs	WEB CAM Specification: .Full HD 1080p at 30 fps .With built-in noise-canceling microphone .USB type .With versatile clip. 3,500.00/pcs.	P7,000.00		
4.	4	pcs	HEADSET Specification: .Built-in controls for volume and muting .adjustable headband .with noise cancelling feature .Connector: 3.5mm headphone jack / USB Stereo .Speaker frequency response: 20 Hz to 20 kHz .Microphone frequency response: 100 Hz to 10 kHz .Cable: at least 1.5 m. 2,000.00/pcs.	P8,000.00		
5.	5	pcs	UPS with built-in AVR 1000VA. 5,500.00/pcs.	P27,500.00		
6.	2	set	Wireless Optical Mouse with mousepad. 650.00/set.	P1,300.00		


EPS Reference Number : _____
EPS Solicitation Number : _____
EPS Closing Date : _____

1 of 2

Brand & Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____
Certificate Reference No.: _____


REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature

Tel .No./Cellphone #

Date

REQUEST FOR QUOTATION

Western Mindanao State University

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JOSELITO D. MADROÑAL, DPA
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7.	4	pcs	USB Wired Optical Mouse . 300.00/pcs.	P1,200.00		
8.	4	pcs	HDMI cable 10 meters. 1,500.00/pcs.	P6,000.00		
9.	4	pcs	HDMI cable 5 meters. 700.00/pcs.	P2,800.00		
10.	4	pcs	HDMI cable 3 meters. 500.00/pcs.	P2,000.00		
11.	2	unit	3-IN-1 MULTIFUNCTION PRINTER Specifications: . Function: Print, Scan, Copy . Continuous Ink Supply System. 12,000.00/unit.	P24,000.00		
12.	1	unit	MULTIFUNCTION INK TANK PRINTER Specifications: . Copy, Print, Scan, Fax . ADF Capability . Bi-directional printing . Print Speed: (Black) up to 33ppm; (Colour) up to 15ppm . Maximum Copy Resolution: at least 600 x 600 dpi . Maximum Copy Size: Legal . Scanner Type: Flatbed colour image scanner . Maximum Scan Area: 216 x 297 mm (8.5 x 11.7") . Scanner Resolution: at least 1200 x 2400 DPI . Network: Ethernet, WI-FI IEEE 802.11b/g/n & Wi-Fi Direct. 17,000.00/unit.	P17,000.00		
			Note: For the OFFICE OF THE PRESIDENT (OP) of the University			
				Total: _____		

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EPS Reference Number : _____
EPS Solicitation Number : _____
EPS Closing Date : _____

Brand & Model : _____
Delivery Period : _____
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After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____
Certificate Reference No.: _____

DATE BY: 1
REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature

Tel. No./Cellphone #

Date